

NNADAP Position Job Description

Reports to: Mental Wellness Services Manager

Background: National Native Alcohol & Drug Abuse Program (NNADAP) offers services and activities that aim to support individuals dealing with substance use, as well as to reduce and prevent alcohol and drug addiction.

Primary duties & responsibilities:

- Primary contact for Lake Helen Reserve and Red Rock Indian Band members 18+ seeking treatment and support for substance use and addictions.
- Provide case management and/or counselling to support service users facing various challenges related to substance use and addictions
- Responsible for providing culturally relevant prevention, intervention, and/or aftercare education and awareness activities that fall under the National Native Alcohol & Drug Abuse Program for the community.
- Working with individuals to develop a personalised support plan, implementing tailored interventions that promote independence and overall wellbeing, and follow-up of the client goal plan
- Recommend and connect them to external services and supports
- Provide crisis intervention with health and safety concerns when it is determined that additional intervention is required
- Maintain current progress records and documentation
- Develop and oversee aftercare programs designed to help individuals adapt to daily life, maintain sobriety, and address potential challenges after they've left a structured treatment program to support them in their recovery journey.
- Integral part of a crisis response team to respond to social crises in the community and provide crisis interventions. Interventions can be supporting one-on-one, family and/or community whenever necessary.
- Provide debriefing to individuals/groups/families/staff after a critical incident
- Partner with mental health staff in delivering programs & training related to mental health promotion, harm reduction, cultural, and trauma-informed care.
- Collaboration and teamwork working closely with other mental health staff

Job Requirements:

- Post-secondary education related to mental health and addictions, health or human services field and a minimum of one year experience preferably in a First Nation community or Indigenous organization. Lived experiences would also be a consideration.
- Registered with a counselling certification board an asset

- Mental Health First Aid, SafeTALK, A.S.I.S.T., Critical Incident Stress Management and/or Psychological First Aid certification would be assets
- Applicants should demonstrate a good knowledge of trauma-informed care, community addiction and mental health services and resources
- Applicants should demonstrate a willingness to learn and actively participate in training related to addictions, mental health and harm reduction
- Must be dependable, have excellent organizational, problem-solving, empathy and active listening skills and an ability to communicate professionally with community agencies
- Ability to manage conflict and crisis situations
- Ability to work outside regular office hours when required (evening, occasional weekends)
- Valid Ontario “G” Driver’s License, access to a reliable vehicle and proof of \$2,000,000 liability insurance

Working Conditions:

- Moderate physical efforts may be required
- Travel within and outside the community required
- Requires the ability to work in a team-oriented environment and minimal supervision

This job description is intended to convey information essential to understanding the scope of the position and it is not exhaustive. Duties and responsibilities may be added, deleted or modified as deemed necessary by the Manager and/or Chief & Council to meet the needs of the service.